



Admission Arrangements: Website Compliance Checklist for Schools

In order to be compliant with the requirements of the *School Admissions Code* all school websites must **prominently and clearly display:**

- Admissions policy for the current academic year (i.e. for 2018-19)
- The admissions policy for the next academic year (2019-20)
- The 2018-19 academic year Supplementary Information Form
- The 2019-20 academic year Supplementary Information Form (if this is different from the 2018-19 Form)
- The admissions appeals timetable in the normal round (*)
- The admissions appeals timetable for late applications in the normal round (*)
- The admissions appeals timetable for in-year applications (*)

It is also advisable that the school website contains a link to the admissions page of the relevant local authority website.

(*) All three documents have been issued previously to all schools but are available from the NRCDES website <http://www.dioceseofnottingham.uk/education/admissions/guidance-schools> or by contacting the NRCDES Admissions Team.

Future arrangements:

Each CMAT is constructing an admissions webpage to carry all required admissions arrangements for all schools in the CMAT. Initially, it will carry the admissions policy for 2020-21 which will be consulted on later this term and the final version will continue to be held on the CMAT webpage following determination. It is anticipated that from September 2019, the CMAT webpage will hold all required information. However, schools should continue to hold the information specified above on their websites until given further notice.

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