



## **English Martyrs' Catholic Voluntary Academy** *(part of Saint Robert Lawrence Catholic Academy Trust)*

### **Class Teacher Job Description**

#### **Responsible to: The Headteacher**

English Martyrs' Catholic Voluntary Academy has been designated by the Secretary of State as an academy with a religious character. The Articles of Association state that it is part of the Catholic Church and is to be conducted as a Catholic academy in accordance with Canon Law, the teaching of the Roman Catholic Church and the Trust Deed of **the Diocese of Nottingham**. This appointment is with the directors of Saint Robert Lawrence Catholic Academy Trust under the terms of the Catholic Education Service contract signed with the directors as employers. The appointment is subject to the current conditions of service for teachers contained in the School Teachers' Pay and Conditions Document and other current education and employment legislation. In carrying out his/her duties, the Class Teacher shall consult with the Headteacher and when appropriate, with the local governing body, the Diocese, the Local Authority, the staff, the parents of its pupils, the parishes served by the academy and the academies within the Saint Robert Lawrence Catholic Academy Trust.

The Diocese of Nottingham, the Academy Trust and the Local Governing Body are committed to safeguarding and promoting the welfare of children and young persons and will ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Check from the Disclosure and Barring Service (DBS) and any other pre-employment checks required by the Academy Trust.

#### **Catholic Purpose and Identity of the School**

The Class Teacher must understand the nature and purpose of Catholic education and know that their first responsibility is to support the Headteacher and senior leaders in establishing and sustaining the Catholic identity of the academy and safeguarding the teachings of the Church.

He or she must ensure that this Catholic identity is reflected in every aspect of the life of the academy, in particular: in the curriculum; the day to day organisation; staff and pupil relationships; the partnership between the academy, home, parish; extended partnerships with the wider local community and other schools.



## **KEY AREAS OF THE ROLE**

### ***Teaching and Learning***

The class teacher will:

- Carry out the duties of a class teacher as set out in the current School Teachers' Pay and Conditions document
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the National Curriculum requirements and in line with the curriculum policies of the school
- Provide an excellent role model of teaching in a Catholic academy
- Develop a stimulating classroom and school environment in which a child will learn, have a sense of achievement, be motivated and feel secure and valued
- Ensure high quality learning experiences for pupils which meets internal and external quality standards
- Ensure that all pupils make good progress by regularly monitoring classroom practice and analysing sets of assessment information
- Take a lead in planning for intervention support when pupils are identified as in danger of falling behind
- Share in the development of the school curriculum, schemes of work, teaching materials, teaching programmes, methods of teaching and assessment and their review
- Support and contribute to the school's responsibility for safeguarding children
- Actively promote the policy and practice of inclusion
- Carry out other responsibilities to be negotiated with the Head Teacher

### ***Leadership and Management***

The class teacher will:

- Direct and supervise the work of Teaching Assistants.
- Co-operate and liaise with other professionals, including fellow staff, SENCO and colleagues from external agencies e.g. specialist teachers from the LEA support services, health professionals, social workers etc.

### ***Curriculum Responsibilities***

The class teacher will:

- Be responsible for the leadership of a curriculum area
- Support and advise colleagues, using any expertise to assess and develop the quality of learning.
- Monitor and evaluate learning within the curriculum area in line with the school's monitoring cycle
- Collate and analyse information relating to the standards achieved in the curriculum area



## ***Personal Development, Behaviour and Welfare***

The class teacher will:

- Strive to live out the academy Mission Statement
- Provide an excellent model of positive professional behaviour and self-discipline following the Academy Trust Code of Conduct
- Promote the highest standards of behaviour for pupils
- Ensure that all safeguarding policies and procedures are followed rigorously

## ***Communication***

The class teacher will:

- Fully support the ethos and educational mission of the academy
- Help maintain and further develop positive relationships with parents, Governors, local parishes and the wider community
- Provide information and support to the Local Governing Body to enable it to meet its statutory responsibilities

This job description will be reviewed at least annually as part of your Performance Management programme.

The post-holder will be expected to operate under the current School Teachers Pay and Conditions of Service Document.

The Class Teacher will have access to a range of professional development activities and opportunities.